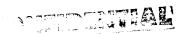
25X1

COLLIDENTIAL

14 Merch 1957

MEM	ORANDUM FOR: Director of Training	
FRO	M : Chief, Plans and Poli	
SUB	JECT : Weekly Activity Repor	
ı.	COMPLETED PROJECTS	
	1. Training Credit	
	A memo to Chief, PP Staff, approving credit for attendance at the PP seminar under the provision of was prepared for DTR's signature.	
	25X1	
II.	NEW PROJECTS	
	1. Far East Priefing	X1
	At the request of the arrangements have been made for a briefing of a group of administrative officers going to the Far Fast. This group includes	25 X
	This briefing is scheduled to	
	take place on Thursday morning, 21 March 1957, and will be conducted by the Chiefs of IS, JOTP, CS, LAS and A & E Staff. 25X	1
	2. Review of	
	At the request of DDTR, a draft review was prepared for DD/S concerning the progress which OTR has made in adopting the provisions of CIA	25 X 1
	25X	1
	3. C Briefing	



Material is being prepared for the briefing of CC instructors on significant developments reflecting in the Country Estimates for 1958-59.

SUBJECT: Weekly Activity Report #11

III. PROJECTS IN PROCESS

PP/PM Sominar

PP/PM Sominar

PP/PM "

PP/PM " The PP/PM seminar started on 28 February for the purpose of producing PP/PM "working doctrine." The next session will be held on 15 March.

Committee on Language Development

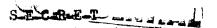
Launching the Program

- (1) All action papers to put into effect the Language Development Program have been printed and reproduced and are ready for distribution. Preliminary distribution has been made to the Training Officers throughout the Agency and to certain administrative and personnel officers for discussion with the DTR and representatives of the D/Pers at meetings scheduled for 20 and 21 March. The DD/I and DD/S representatives will meet on 20 March, and the DD/P representatives will meet on 21 March.
- (2) The Committee on Language Development will meet on 19 March at 1000 hours in the OTR Conference Room to consider the draft of the book dispatch to overseas bases and stations which will cause the Program to be put into effect overseas. The purpose of this meeting is to approve the book dispatch and provide the DTR with the information he needs to describe how the Program will operate overseas.

b. Language Aptitude and Proficiency Test

- (1) On 13 Merch, at the suggestion of the DTR, the Chairman of the Committee on Language Development met with Dr. Leon Dostert. Director of the School of Languages and Linguistics, Georgetown University. As a result of this meeting, it was concluded that satisfactory testing in support of the Language Development Program should include the following:
 - Proficiency tests which measure the rate of absorption of the student in terms of visual and auditory assimilation and retention, the rate of oral fluency development, and the rate of attrition or loss of lexical, structural and phonological abilities.

- 2_-



SUBJECT: Weekly Activity Report #11

- (b) Achievement tests at three levels which correspond to the proficiency levels established under the program. Specific objectives of these tests are as follows:
 - (1) Elementary aptitude of the subject to speak in normal every day situations, so that he is understood by a native speaker on single utterances without repetition, ability to understand native speakers in every day situations without repetition, ability to read simple instructions and signs.
 - (2) Intermediate ability of the student to engage in social conversation on topics of general, current interest with fluency but with permissible accent in pronunciation; ability to read newspaper level material and to write simple personal letters or memoranda.
 - (3) Advanced complete fluency of the student in speaking and comprehension with permissible accent in speaking, ability to read and understand well enough to prepare digests of written material in the field of specialization of the student, and ability of the student to write adequately in his field of specialization. 25X1

IV.

MEETINGS ATTENDED	
1. Civilian Reserve	25X1
A meeting was held on Tuesday, 12 March, with Office of Communications; Medical Staff; and	25X
Office of Security, to initiate preparation of annexes to a project being prepared by the Office of Personnel to establish a civilian Draft of these annexes will be discussed on Tuesday, 19 Merch.	
2. Instruction	no labe
Office of Security, met with the to propose ways and means of increasing instruction in the field	DC/FFS
The Office of Security was requested to submi	t a memo-
randum to DTR, formally outlining their proposal and requested CT sideration.	R con- 25X
	25X1
	25 X 1

- 3 -S-E-C-R-E-T